

NYSWDA is proud to announce the launch of our Network Safety Resources section. NYSWDA has been working to provide this to you, and the time is here to begin using it as an important part of our daily weatherization work.

This resource is here to help you to do a better job with your agency's training, record keeping, safety plan formation, implementation, and keeping it updated by consolidating it into one easy-to-use point.

If you don't have a safety plan, we can help you build one with these tools. If you already have one, hopefully this will help to improve the one you have.

If you are not doing regular safety training and tool box talks, now you have a ready resource. If you already are, we can offer more resources and easy ways to document your trainings.

If you are not doing OSHA record keeping, we can show you how to get started, If you already are, you are ahead of the game. This includes the near miss incident reporting system.

If you do not have a clear cut MSDS (material Safety Data Sheet ) program in place, now is the time to do so. Our paperless online system will help you to stay in compliance with OSHA and keep workers, clients, and other parties safe.

This has been a long process, but we are committed to providing for a safe workplace while maintaining productivity. Implementing a Network safety plan was one of our Program deliverables, and NYSWDA has worked hard to deliver this to you with the help of DHCR, the Board of Directors, and the staff at BLR and MSDS online. Safety is everyone's responsibility, and it starts with a commitment from the top.

A brief word about the companies that are providing this service to us:

BLR<sup>®</sup> is a leading compliance information company. They help organizations comply with federal and state legal rules and requirements related to [employment](#) (DOL), [safety](#) (OSHA) and [environmental](#) (EPA) compliance. Employers know that they can count on BLR's industry-leading compliance and training solutions to keep them out of legal trouble, avoid fines, and save money

At MSDSonline, we believe compliance is an ongoing process. We understand that MSDS management is a costly administrative headache that can take time away from more critical safety initiatives. That's why MSDSonline offers a range of services to help you build and maintain a compliant electronic MSDS management program. So if you're ready to make the jump from paper to electronic MSDS management, we can get you up and running quickly

Basically, the resource site is broken down into some basic components: tool box and safety talks, safety plan builder, and MSDS compliance.

Firstly, the BLR component will give you the opportunity to provide regular training sessions, especially tool box talks. Coupled with the training you already do with NYSWDA and other resources, this is a valuable tool. By documenting the tool box talks, your agencies can remain in compliance with OSHA Training guidelines, as well as give you the opportunity to brush your employees up on everyday safety concerns, such as ladder usage and electrical safety, just to name a few.

Secondly, this site will help you to form your own Safety Plan. The menus allow you to customize your safety plan and put in those items that you feel are necessary for a good safety plan. These topics might include:

- Emergency contact information
- Ladders and stairs
- Fall protection
- Electrical safety plan
- Lock out tag out plan
- Hand and power tools
- Subcontractor safety plan
- Safety and health plan
- Housekeeping plan
- Data backup and recovery
- Fire prevention plan and fire extinguishers
- First aid plan
- PPE required
- Safety committee plan
- Employee safety training
- Incident reporting
- Near misses
- Drug free workplace plan
- Workplace violence plan
- MSDS plan
- Confined space definitions and work procedures

All these and/or other items can be customized to fit your agency requirements as you and your safety committee see fit.

### **BLR website**

To log on and use this system: go to the NYSWDA Home Page and click on <Resources> and click on <NYSWDA Safety Program>

This will direct you to a login page, which will ask you for username and password.

Please use : username – nyswda  
Password - wapworks

This will allow you to view the site and see just what we will have to offer to you all as part of the NYSWDA network.

### **MSDS Website**

The MSDS portion of the site will also be available to you all very soon. Usernames will be sent out to you by early next week. MSDS is set up so that every agency will have its own site administrator and unique username and password. These will be forwarded to you very shortly. Every agency will have an

electronic binder (e-binder) which will ultimately contain all of your MSDS sheets electronically. We hope to have all items available to you that are on the state bid for your convenience. We will be sending these items to your e-binder for your review and editing. If you use them, they are there, if you do not, simply delete them. You may wish to print these out as part of your overall MSDS program. You can also search for your own MSDS sheets and add them to your own e-binder. Once these sheets are in the system, they will automatically be updated once new versions become available, and the site administrators will be notified of this fact. MSDS has a data base which includes over 3.5 million products, so chances are that they will have your particular product in the system.

Our hope is that you will be able to log into both systems and see just what we have to offer.

Additionally, we will be hosting regional training sessions to help you with any questions you might have. These are tentatively scheduled as follows:

Tuesday, April 6, 2010 - Region 2 – at NYSWDA

Wednesday, April 7<sup>th</sup>, 2010 – Region 5 – Binghamton at Tioga Ops

Thursday, April 8<sup>th</sup>, 2010 – Region 3 – Elizabethtown at Adirondack CA

Friday, April 9<sup>th</sup>, 2010 - - Region 4 - at Albany Co-Op

Friday, April 16<sup>th</sup>, 2010 – Region 1 at Wyoming County CA

REGION 6 – TO BE DETERMINED

This has been a long process for us and we are anxious to get this valuable service out to all of you. We hope to see you and/or your agency representatives at the regional trainings next month. We hope to be able to accommodate 16 – 20 per session and have some internet capability. We will have sessions with both BLR as well as MSDS online to help with any questions you might have. I will be doing a presentation on developing a safety plan, as well as going over some record keeping requirements from OSHA. We will help you begin building your own Agency safety plan at each session. BLR has made implementing and updating your safety plan easy, and it is fully customized for you.

Thank you for your support of the NYSWDA training resource site. We hope you can utilize this for the benefit of your agencies, your employees and your clients.