Energy Services Auditor

Performs Energy Audits for the Weatherization Assistance Program (WAP) and assigns crews to complete scheduled work projects for both WAP and Empower/NYSERDA Programs. Assists in the daily operations of the Energy Services Department. Coordinate on-site work of weatherization Crew Chiefs & Crews while providing technical assistance. Ensure work standards meet the minimums set forth in the Standard Work System (SWS). Schedule customers for energy audits and perform audits in accordance with guidelines set by the Division of Housing and Community Renewal's (DHCR), Bureau of Energy Affordability and the EOC’s Weatherization Assistance Program. Obtain and maintain the following certifications: BPI Analyst, Heating and Mobile Home. Observe, analyze and evaluate homes using BPI standards based on appropriate building science techniques. Educate clients on ways to save energy within their homes.

Must have an Associate’s Degree in related field, HSD/GED required. Supervisory experience in a building construction or engineering environment is necessary. BPI certification as an Auditor in the fields of Envelope and Building Analyst a plus but we are willing to train. Working knowledge of modeling software such as TREAT, EmpCalc or similar. Utilize math skills and carpentry knowledge to evaluate and solve problems. Knowledge of various HVAC systems including hydronic heating systems, steam heating systems, and forced air heating systems. Electrical knowledge helpful but not required. Excellent interpersonal skills and the ability to effectively communicate with people of diverse social and economic backgrounds. Ability to work well under pressure and exercise good judgement. Maintain a positive attitude with staff and clientele. A clean, valid New York State driver’s license.

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To apply please forward a letter of interest, application and resume to hr@saratogaeoc.org or fax to (518) 288-3234 or mail to the Human Resources Manager at Saratoga County EOC, PO Box 169  Ballston Spa NY 12020.